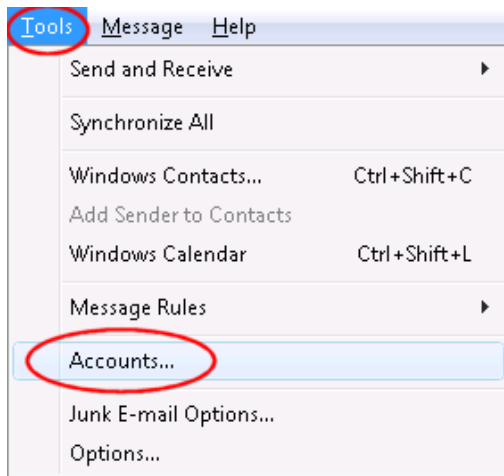


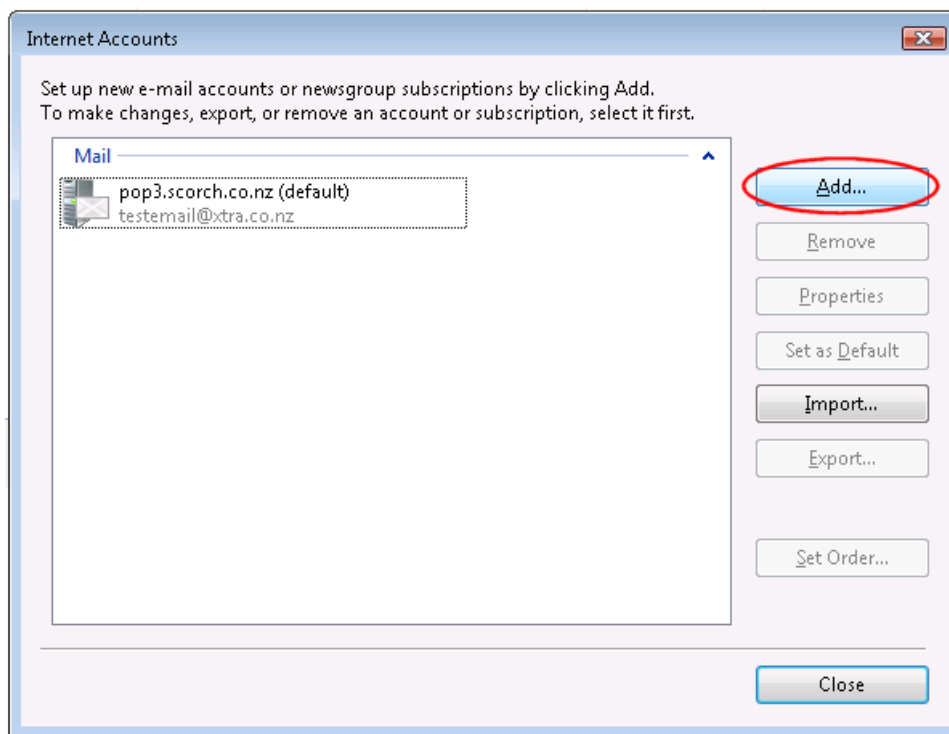
Windows Mail - Email Setup

1. Open Windows Mail

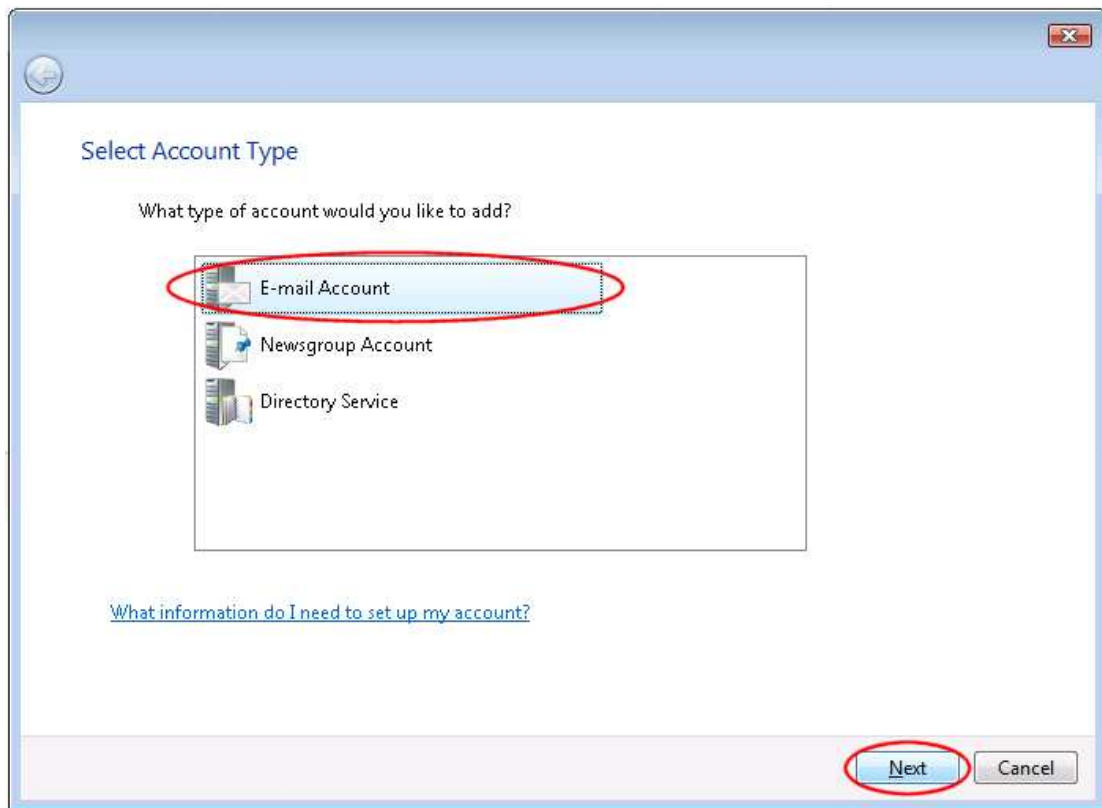
2. Go to the **Tools** menu and select **Accounts**



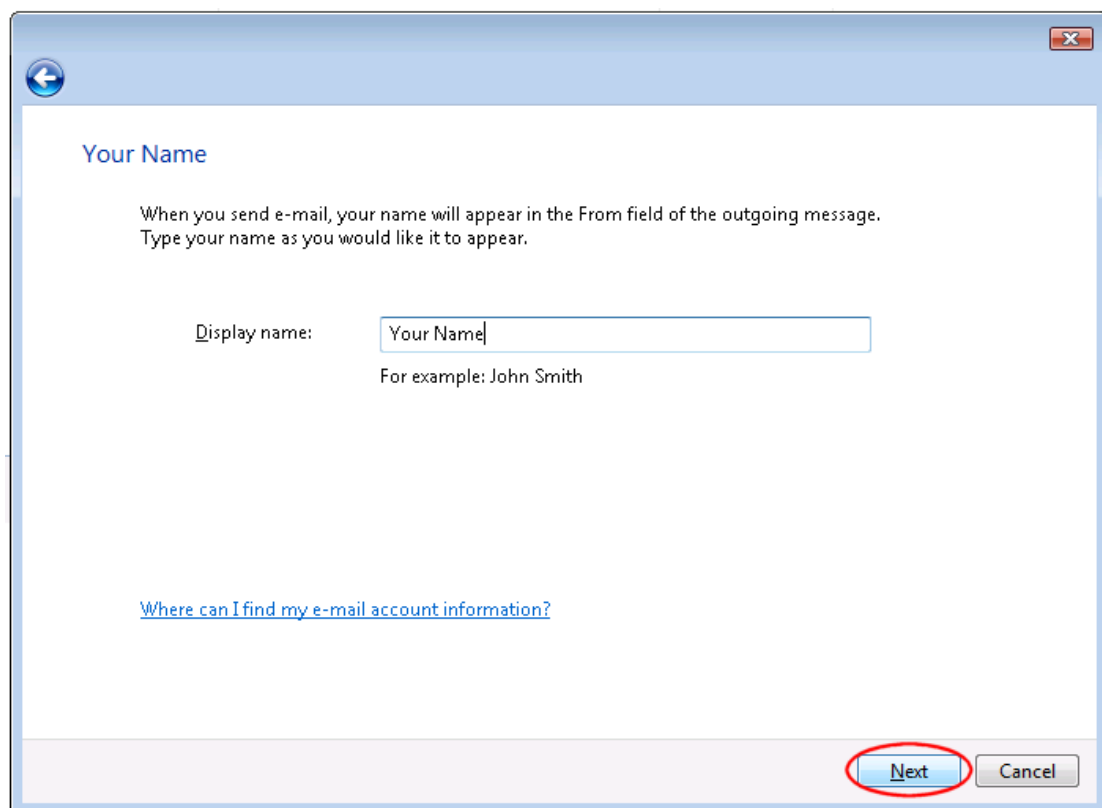
3. On the Internet Accounts window, Click **Add**



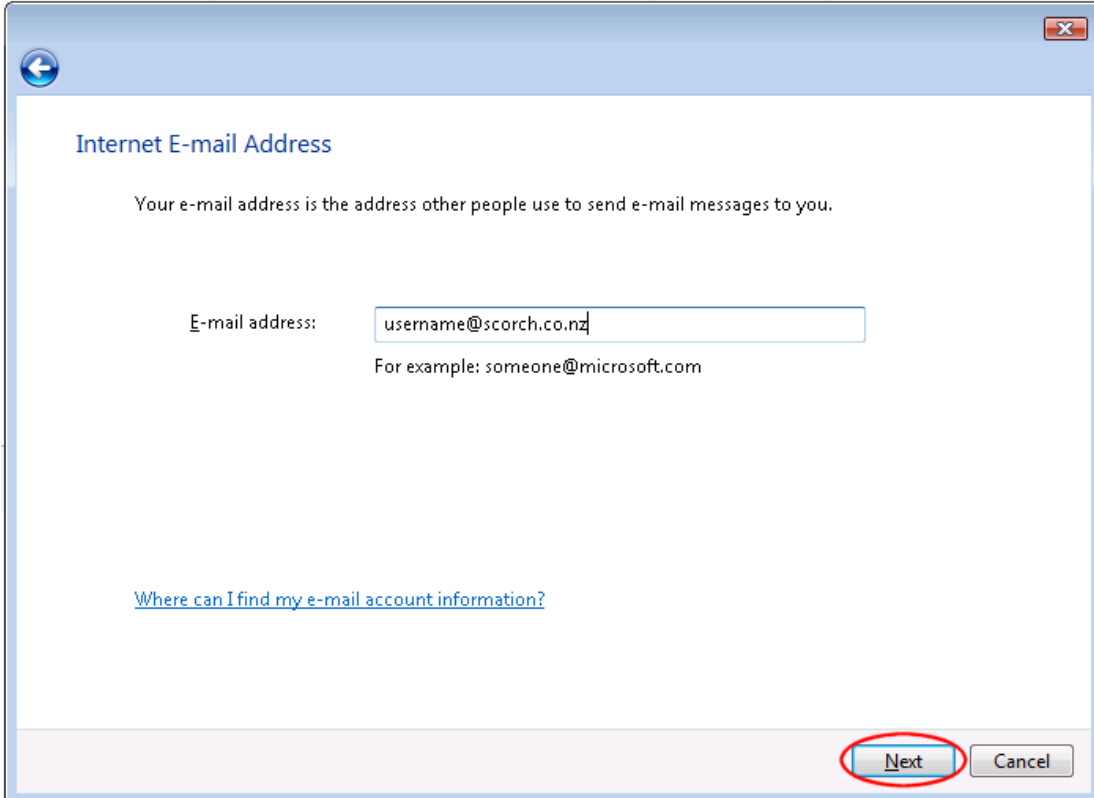
4. On the Select Account Type, high-light **Email Account** and then click **Next**



5. Enter in your display name. Most commonly used is your full name or business name, but it really can be anything you want. Click **Next**



6. Type in your Scorch email address like below. Click **Next**



Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

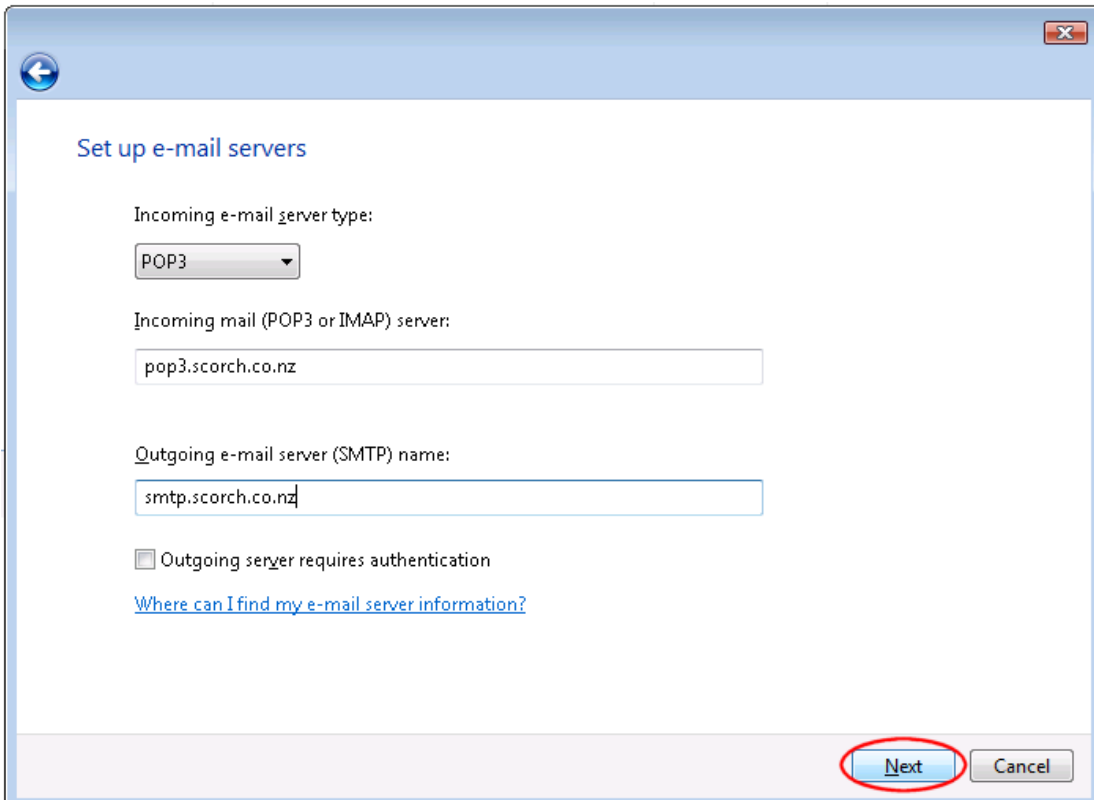
7. On the Set up e-mail server window, enter the information as follows.

Incoming mail server type: **POP3**.

Incoming mail server: **pop3.scorch.co.nz**

Outgoing e-mail server: **smtp.scorch.co.nz**

Click **Next**



Set up e-mail servers

Incoming e-mail server type:

POP3

Incoming mail (POP3 or IMAP) server:

pop3.scorch.co.nz

Outgoing e-mail server (SMTP) name:

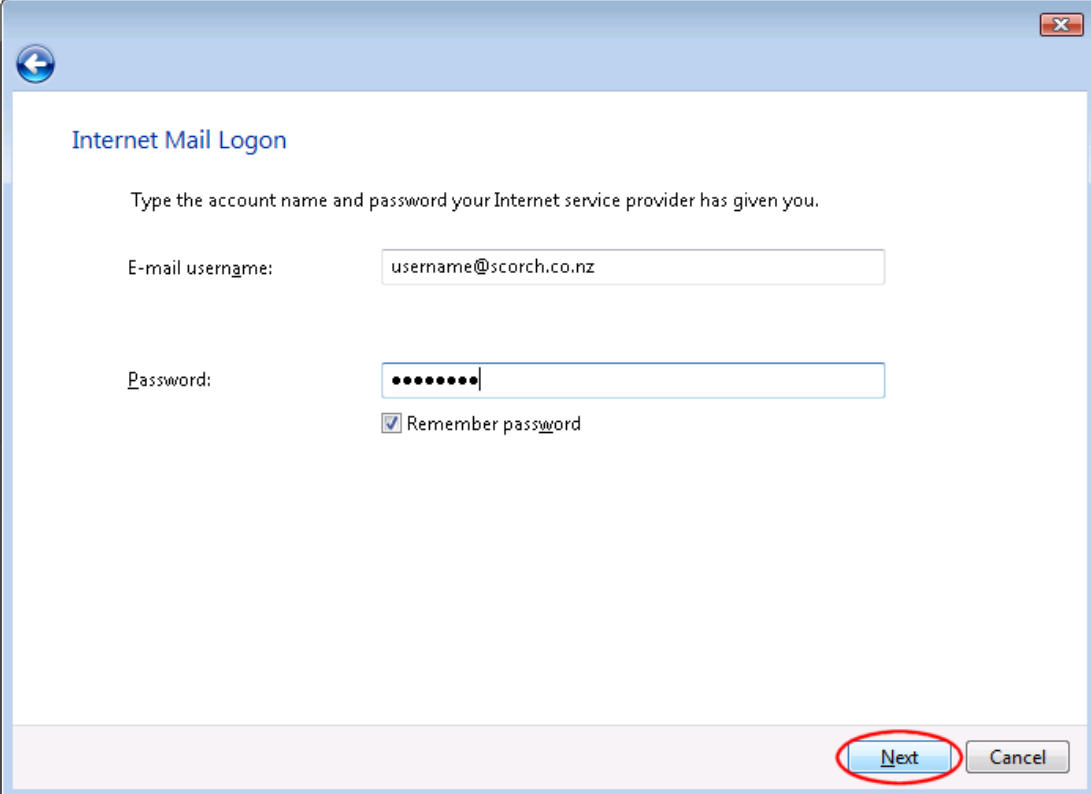
smtp.scorch.co.nz

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

Next Cancel

8. Enter in your full Scorch email address in account name, and then your Scorch password. Click **Next**



Internet Mail Logon

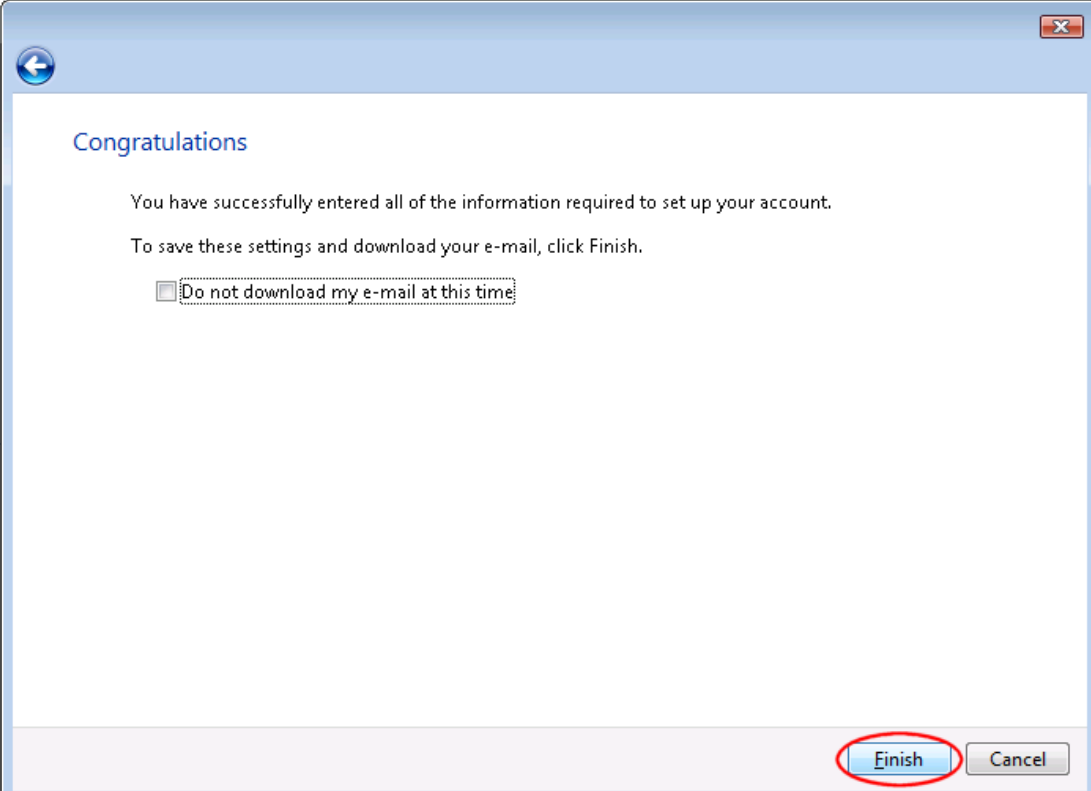
Type the account name and password your Internet service provider has given you.

E-mail username:

Password:

Remember password

9. Congratulations, your email account has been setup successfully. Click **Finish**



Congratulations

You have successfully entered all of the information required to set up your account.
To save these settings and download your e-mail, click Finish.

Do not download my e-mail at this time

10. Now click **Close**, and you are done!